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|  **School/ Setting** | Worthington Primary School | **Date of Assessment** | 02/09/2021 |
| **Assessment Completed By** | Senior Leadership Team |

**COVID Risk Assessment**

**Staying COVID Secure – Our Commitment**

* We recognise the risk posed by Coronavirus (COVID-19) to our staff, pupils and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
* We will ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and pupils.
* We will share this Risk Assessment and its findings with employees and parents and consult on its contents.
* We will continue to comply with all relevant Health and Safety Legislation
* For those schools that buy back the Health and Safety and HR SLA’s there is additional guidance on the Trafford Services for Education Website.

**Employees**

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| **Ref** | **Control Measure** | **Yes** | **No** | **N/A** | **Additional Action Taken / Further Information** |
| **01** | All [Clinically Extremely Vulnerable](https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19) (CEV) should currently attend their place of work if they cannot work from home.An individual risk assessment will be done by the school for staff who are classed as CEV. |[x] [ ] [ ]  All staff individual risk assessments are reviewed and updated regularly. All staff have been asked to self-declare any medical conditions and where they meet the definition of clinically extremely vulnerable currently attend school if they cannot work from home. We will apply the full measures in the guidance, the risks to all staff will be mitigated significantly, including those who are extremely clinically vulnerable and clinically vulnerable. Work schedules will be created for any member of staff working from home, to ensure that essential work is carried out by all available staff. |
| **02** | All employees must not attend school if they have one or more Covid-19 symptoms (a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell), or they have had a positive test (LFD or PCR) or if told by Test and Trace to self-isolate. They must stay away from school for 10 days from the day after the start of their symptoms or their positive test date. If a staff member becomes symptomatic they should arrange to have a test as soon as possible and follow the ‘[Stay at Home Guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection)’If a staff member develops symptoms of Covid-19 whilst at work, they must be sent home immediately and begin a 10-day isolation period. If the staff member tests negative, the staff member can return to work as soon as they are well and no longer have symptoms of coronavirus.Staff are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:* they are fully vaccinated
* they are below the age of 18 years and 6 months
* they have taken part in or are currently part of an approved COVID-19 vaccine trial
* they are not able to get vaccinated for medical reasons

Staff should take a PCR Test if they have been a close contact or a household contact of a positive case. If staff are not fully vaccinated, they should self-isolate immediately if someone in their household/support bubble becomes symptomatic or if they have been identified as a close contact in school.  |[x] [ ] [ ]  If you have, or feel that you have, symptoms of coronavirus, you must apply for a test to check if you have the virus. [NHS Test and Trace: how it works - GOV.UK (www.gov.uk)](https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works)Information on getting a test is available at:[Coronavirus (COVID-19): getting tested - GOV.UK (www.gov.uk)](https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested)Also refer to the additional Trafford Public Health Guidelines.All employees who have symptoms will be asked to attend a testing centre immediately and will not be allowed to attend school until a) the test returns negative, or b) in the event of a positive test, they have fully recovered and completed the allotted period of self-isolation. All such incidents will be recorded and the employee’s line manager will be in regular contact with the staff member. If an employee requires longer than the statutory length of self-certification, then they will be required to provide a doctor’s sick note.This information is shared with staff and parents so they are aware of these procedures.We will ensure that pupils, students, staff and other adults do not come into the setting if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 10 days, and will ensure anyone developing those symptoms during the day is sent home. Staff, pupils and families should be reminded that they should not attend school, even if they are feeling better, until they receive their test results.  |
| **03** | The school will regularly keep in touch with colleagues who are self-isolating or working from home to monitor and support their Physical and Mental Health & Wellbeing |[x] [ ] [ ]  The headteacher/line manager/office manager maintains contact and supports employees who are self-isolating.Work schedules will be created for any member of staff working from home, to ensure that essential work is carried out by all available staff. |
| **04** | The school will provide suitable information and equipment to work at home safely and effectively including and will provide additional aids and adaptations where required.All staff working from home will be given the use of a school laptop and internet access will be provided where necessary. Additional equipment such as laptop risers, separate mice and keyboards will be provided. |[x] [ ] [ ]  At present we do not have any staff who require additional aids and adaptations, however, if the need arises, we ensure that:* All staff are fully aware of their work schedule if working from home
* All staff working from home requiring to use a computer, and who do not have one will be given the use of a school laptop and internet access will be additionally provided

If any additional aids and adaptations are required for the home worker, then the school will do all it can to provide these within a home working environment. In the event that such modifications cannot be made in a reasonable time due to availability, etc., then an assessment of tasks will be carried out by the employee’s line manager or headteacher in conjunction with the employee to ensure that safe working practices can be strictly adhered to. |
| **05** | The school will hold an up-to-date list of anyone aged 18 yrs and 6 months who have been double vaccinated for business continuity reasons. |  |  |  | The school office holds a confidential up-to-date list of all staff who have been double vaccinated for business continuity reasons. |
|  | **Additional Information:** |

**Pupils**

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| **Ref** | **Control Measure** | **Yes** | **No** | **N/A** | **Actions Taken****Details / Further Information** |
| **06** | All [Clinically Extremely Vulnerable](https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19) pupils should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their GP or clinician not to attend. Parents must notify school of any child who may be registered as clinically extremely vulnerable.  |[x] [ ] [ ]  Parents must notify school of any child who may be advised by their GP or clinician not to attend school. If rates of the disease rise in our local area –– children and young people (or family members) from our area, and our area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent. Please note that although some pupils are no longer required to shield, if they remain under the care of a specialist health professional, we will need to discuss their care with their health professional before returning to school in September.Any child who cannot attend school will be provided with work every day by their class teacher. |
| **07** | All pupils with a COVID-19 positive test result should stay at home and self-isolate immediately. Pupils with symptoms of COVID-19, no matter how mild, should arrange to have a PCR test as soon as possible. They must not attend school until their test result is known. If test is negative, and they are well, the pupil can return to their school.Pupils aged under 18 years, 6 months are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19. They should take a PCR test either visiting a test site or ordering one online. They do not need to isolate whilst awaiting their results.If positive, they must follow the [Stay at Home Guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection). |[x] [ ] [ ]   Parents are reminded of this requirement. If a parent reports a sickness the office staff will establish the symptoms and advise accordingly. All children who have COVID-19 symptoms will be asked to attend a testing centre immediately and will not be allowed to attend school until a) the test returns negative, or b) in the event of a positive test, they have fully recovered and completed the allotted period of self-isolation.  |
| **08** | Where a pupil is unable to attend their school because they are complying with clinical or public health advice, access to remote education will be provided. Schools should monitor engagement with this activity. |[x] [ ] [ ]  This is the responsibility of the child’s class teacher. |
| **09** | It is no longer recommended that it is necessary to keep children in consistent groups (‘bubbles’).Schools should make sure their outbreak management plans cover the possibility that in some local areas it may become necessary to reintroduce ‘bubbles’ for a temporary period, to reduce mixing between groups. |[x] [ ] [ ]  Bubbles will no longer exist in school but will be reinstituted on the guidance of Trafford Public Health if there is the need due to a local outbreak of coronavirus.For the month of September, assemblies will take place ‘in person’ but will consist of half the school sitting in assembly and half on line (rotated each week).During September, the school will continue to operate three lunchtime sittings.The two measures above (assembly and lunchtime) will be reviewed throughout September by senior leaders and midday staff/kitchen staff, to then consider a further relaxation of these measures. |
| **10** | Rapid testing using Lateral Flow Devices (LFD)s will support the return to education in September by helping to identify people who are asymptomatic;* Primary school staff should complete twice weekly tests at home.
 |  |  |  | All schools have a Lateral Flow Testing risk assessment in place for the provision, supply and storage for home Lateral Flow Device Tests.Settings may commence testing from 3 working days before the start of term and can stagger return of pupils across the first week to manage this. The need for regular asymptomatic testing will be reviewed at the end of September. |

**Social Distancing**

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| **Ref** | **Control Measure** | **Yes** | **No** | **N/A** | **Actions Taken****Details / Further Information** |
| **11** | Although social distancing is no longer a legal requirement for staff and pupils, Head Teachers still have a legal duty to ensure the health and safety of their staff.  |[x] [ ] [ ]  When there is an increase in local Covid-19 cases, considerations should be given to ensuring social distancing amongst staff- e.g;* Stagger the use and limit the occupancy of staff room and offices by employees and ensure staff maintain social distancing.
* Ensure maximum occupancy of each room is calculated to ensure staff can maintain social distancing.
* Car sharing should be avoided where possible.
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**Infection Control, Cleaning and Hygiene Arrangements**

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| **Ref** | **Control Measure** | **Yes** | **No** | **N/A** | **Actions Taken****Details / Further Information** |
| **12** | Staff and pupils who are experiencing symptoms associated with COVID-19 are instructed not to attend the school.They will be required to take a PCR test either visiting a test site or ordering one online. If test is negative, and they are well, they can return to their school.If positive, they must follow the [Stay at Home Guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection).Staff and parents must fully engage with the NHS Track and Trace process.  |[x] [ ] [ ]  All employees / pupils who have COVID-19 symptoms, will be asked to attend a testing centre immediately and will not be allowed to attend school until a) the test returns negative, or b) in the event of a positive test, they have fully recovered and completed the allotted period of self-isolation. Staff and parents must fully engage with the NHS Track and Trace process. All such incidents will be recorded and the employee’s line manager will be in regular contact with the staff member. If an employee requires longer than the statutory length of self-certification, then they will require to provide a doctor’s sickness note.This information is shared with staff and parents so they are aware of these procedures.Staff and parents/carers are reminded of this requirement.  |
| **13** | Staff who experience symptoms as above whilst at work to immediately go home and follow the [Stay at Home Guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection).  |[x] [ ] [ ]   |
| **14** | Pupils who experience COVID-19 symptoms should be collected from school/ setting as soon as possible. They should be kept 2m apart from all other pupils and staff whilst on site. Whilst awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the pupil, with appropriate adult supervision if required. The room should be well ventilated by opening a window, if safe to do so.If a pupil needs direct personal care or the 2m distance cannot be maintained until they can return home, staff should wear the appropriate PPE.If the pupil needs to go to the bathroom while waiting to be collected, they should use disabled toilet. This toilet will be cleaned and disinfected using standard cleaning products before being used by anyone else.Once the pupil has been collected, the staff member should dispose of their PPE safely then wash their hands thoroughly for 20 seconds. The affected area will then be cleaned with normal household disinfectant to reduce the risk of passing the infection on to other people.The pupil will be required to take a PCR test either visiting a test site or ordering one online. If test is negative, and they are well, they can return to their school.Staff/ pupils who test positive for COVID 19 should self-isolate for 10 days. Close contacts should take a PCR test but do not need to isolate; they can continue to attend the school setting whilst they are waiting for their results (unless they develop symptoms). |[x] [ ] [ ]  There is emergency PPE for staff where 2m distance cannot be maintained. Children who experience COVID-19 symptoms would be cared for by Mr Searle, or his nominated deputy, either outside school (in good weather) or the Medical Room until a parent or carer arrives.What happens if someone becomes unwell in our school?If anyone in our school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste of smell (anosmia), they will be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance.If the child needs to go to the bathroom while waiting to be collected, they should use disabled toilet. This toilet will be cleaned and disinfected using standard cleaning products before being used by anyone else.PPE will be worn by the staff member caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).In an emergency, 999 will be called if they are seriously ill or injured or their life is at risk. We will not visit the GP, pharmacy, urgent care centre or a hospital.If a member of staff has helped someone with symptoms, they will no longer need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.Where the child or staff member tests negative, they can return to their setting if they no longer display COVID-19 related symptoms.Where the child or staff member tests positive, the school will contact the local health protection team who will work with the school and guide the school through the actions needed and will provide will provide advice. |
| **15** | Hand sanitisers will be available at all entrances to the school and throughout the school and will be regularly monitored and maintained. |[x] [ ] [ ]  Hand sanitizers are available at the entrances to school. All classrooms have sinks and hand washing materials.The school has purchased three external hand washing bases which will be in operation as soon as they are delivered. |
| **16** | All staff and pupils will be encouraged to regularly wash their hands with soap and water, or to sanitise their hands, especially upon arrival at school, prior to eating, following breaks and lunch time and any other time deemed necessary (for example, after coughing or sneezing). Pupils will be encouraged to wash or sanitise their hands if they change rooms. Where wash facilities do not exist in each classroom, additional sanitiser points will be available in each classroom and pupils must sanitise their hands on exiting or entering the room.In addition to the measures above, staff are also advised to wash their hands before and after handling any materials shared with pupils. |[x] [ ] [ ]  All children will be seen to wash their hands with soap and water on a regular basis – on entry to and prior to exit from school, prior to eating, after going to the toilet, following break and lunchtime. They are also encouraged to practise good respiratory hygiene, involving washing hands after sneezes or coughs.Pupils will be required to wash or sanitise their hands if they change rooms. Where wash facilities do not exist in each classroom, additional sanitiser points will be available in each classroom and pupils must sanitise their hands on exiting or entering the room.Teachers are advised to wash their hands before and after handling any materials shared with pupils, in addition to washing on entry, prior to exit, after toileting, after sneezing or coughing, etc. |
| **17** | All staff and pupils are encouraged to cough / sneeze into tissues and dispose of these in appropriate waste disposal bins. (Catch it, Kill it, Bin it).The school will provide sufficient tissues for use by staff and pupils. Staff within classrooms are responsible for ensuring that there are adequate supplies of tissues in their rooms.Additional lidded bins and increased emptying / replacement are provided / in-place. |  |  |  | Parents have been asked to send their child to school with a packet of paper tissues for the child’s own personal use.The school will provide sufficient tissues for use by staff and pupils. Staff within classrooms are responsible for ensuring that if the box of tissues in their room is less than half full then they must telephone the school office and further purchases will be made. A stock of tissues is always available in the school office. When this runs to less than ten, then a new order will be placed. It is the responsibility of the caretaker to check each other room for its supply of tissues on a daily basis.The school has purchased additional lidded bins which are located throughout the school.  |
| **18** | Equipment that may need to be shared (laminators, guillotines, items of equipment used in the class that will be then used by someone else, etc.) should be cleaned and sanitised after use.Cleaning materials will be available throughout the school to allow cleaning of shared materials. |[x] [ ] [ ]  Cleaning materials with appropriate PPE are available throughout school to allow for the cleaning of shared resources between use. Employees clean items before after use.Cleaning items are also available in the photocopying room, the PPA room and the Staff Room. Signage in these areas are to remind staff of the need to clean equipment after use.  |
| **19** | All working areas within the building will be well-ventilated (Windows and Doors open) where safe and appropriate to do so and a comfortable teaching environment should be maintained by increasing the heating where necessary.Classroom windows should be open to allow natural ventilation (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space) and if safe to do so, external opening doors may also be used.Standalone air-conditioning units may be used as normal. Centralised ventilations system that removes and circulates air to different rooms must have the recirculation turned off and must use a fresh air supply.Where it is difficult to maintain a comfortable temperature, the school will consider allowing pupils to wear additional items of clothing in addition to the school’s uniform. |[x] [ ] [ ]  Good ventilation can be achieved by a variety of measures including:* mechanical ventilation systems – these should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. If possible, systems should be adjusted to full fresh air or, if not, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply
* natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air
* natural ventilation – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so).

To balance the need for increased ventilation while maintaining a comfortable temperature, consider:* opening high level windows in colder weather in preference to low level to reduce draughts
* increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused)
* providing flexibility to allow additional, suitable indoor clothing

Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces. Poorly ventilated spaces should be identified and steps taken to improve fresh air flow in these areas, giving particular consideration when holding events where visitors such as parents are on site, for example school plays. |
| **20** | A regular cleaning schedule should be maintained. This should include twice daily cleaning (using detergent and hot water followed by a chlorine based disinfectant solution) of all areas and equipment, with a particular focus on frequently touched surfaces:* Toilets
* Door Handles/ Access Buttons
* Kitchen areas and associated equipment
* Water dispensers/ coolers
* Printers/ Photocopiers
* White Boards
* Play Equipment

Public Health (PH) have published [guidance](https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings) on cleaning. |[x] [ ] [ ]  There is now an increased frequency of cleaning of communal areas including toilets and high contact points.This will be carried out by staff who are responsible for additional cleaning.The correct cleaning equipment and any associated PPE will always be available in classrooms for cleaning purposes.Outdoor play equipment will be cleaned after its use.There is more frequent cleaning of rooms or shared areas that are used by different groupsFrequently touched surfaces are being cleaned more often than normal. |
| **21** | Staff and pupils are provided with instructions on how to achieve effective hand-washing; for example, in the form of posters, written guidance and videos clips etc. |[x] [ ] [ ]  [**Hand-Washing Guidance**](https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/)[**Hand-Washing Video**](https://www.youtube.com/watch?v=aGJNspLRdrc)[**Hand-Washing Poster**](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/886217/Best_practice_hand_wash.pdf) |
| **22** | Suppliers and contractors who attend the school will be advised infection control arrangements, no-access areas and expectations around personal hygiene. |[x] [ ] [ ]  Contractors will only need to enter areas of the school which require maintenance. Contractors are supervised by school staff unless they are working away from pupil areas. Contractors are reminded to wash their hands before entering and exiting school and ‘Catch it, Kill it, Bin it’. |

**Response To An Infection**

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| **Ref** | **Control Measure** | **Yes** | **No** | **N/A** | **Actions Taken****Details / Further Information** |
| **23** | Sufficient understanding and processes are in place to respond to a confirmed case of COVID 19 in school:* Those with symptoms book a test
* Contact Outbreak Management and Contact Tracing Hub, (OMCTH) (covidtrace@trafford.gov.uk) when become aware of a confirmed case (OMCTH will also contact schools when they become aware of a confirmed case).
* OMCTH will then work with school to determine actions to be taken.
* Outbreak management plan is implemented if requested in response to request from local Director of Public Health, Test and Trace or OMCTH.
 |[x] [ ] [ ]  See Outbreak Management Plan Below |
| **24** | If an outbreak occurs, the school’s Covid-19 outbreak management plan is implemented. Remote/distance learning contingency arrangements for all pupils should be maintained in case of school/ year group closure during any local |[x] [ ] [ ]  See Outbreak Management Plan Below |

**Key Roles and Responsibilities**

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| **Ref** | **Control Measure** | **Yes** | **No** | **N/A** | **Actions Taken****Details / Further Information** |
| **25** | Sufficient staffing and resources are in place to maintain the security of the building and its occupants, including relief staff when necessary. |[x] [ ] [ ]  Arrangements are in place for a supply caretaker should our caretaker become unwell. |
| **26** | Sufficient staffing and resources are in place to maintain the cleanliness of the building and to carry out necessary inspections of consumables needed to maintain hygiene. |[x] [ ] [ ]  Consumables are maintained and ordered by the caretaker. Cleaning is provided by Trafford Cleaning Services who are responsible for ensuring cleaner staffing levels. |
| **27** | Sufficient numbers of trained staff are in place to provide recommended First Aid provision.  |[x] [ ] [ ]  There are five named First Aiders of which three are also paediatric First Aid trained.All staff members are trained in Basic First Aid, including resuscitation.  |
| **28** | Sufficient numbers of staff are in place to enable safe evacuation of the building in the event of an emergency.New advice of fire doors and fire evacuation drills has been issued to schools: [Revised Fire Guidance](https://trafford.us12.list-manage.com/track/click?u=96d77f9820ca9e1d6a0e1839c&id=d61066e3dd&e=037d70fd62) |[x] [ ] [ ]  Each class of children will be supervised by at least one adult. Children and staff will then be re-familiarised with the school’s fire evacuation procedures.Fire doors will now no longer be held open unless on a magnetic hold.Fire drills will now take place on a termly basis and should an alarm activation take place, all pupils and staff will exit via their nearest fire exit and assemble in their allocated place.  |

**Statutory Premises Compliance and Maintenance**

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| **Ref** | **Control Measure** | **Yes** | **No** | **N/A** | **Actions Taken****Details / Further Information** |
| **29** | PPM (Planned Preventative Maintenance) work will continue to be delivered for critical building systems (Life-Safety) including:* Fire Alarm and Detection
* Powered Doors / Gates
* Legionella and Water Testing
* Electrical Safety
* Gas Safety
* PAT Testing
* Asbestos Management

All PPM will be undertaken taking into account the schools social distancing and hygiene arrangements.   |[x] [ ] [ ]  Our school enlists the assistance, guidance and technical expertise of the Local Authority via Amey for these maintenance responses.They occur on a planned maintenance schedule basis. Any on-site contractor will continue to practice good hand and respiratory hygiene.  |
| **30** | Defect Reporting arrangements are in place and all staff are aware of the arrangements.  |[x] [ ] [ ]  All staff are aware to report defects to the caretaker or headteacher. |

**Outbreak Management**

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| **Outbreak Management Plan (OMP) outlines how the school would operate if additional measures are recommended for your setting or the local area. The Director of Public Health, Public Health England Health Protection Teams or the Local Authority could recommend certain measures are re-introduced. This may happen to help manage outbreaks in schools, or if there is an “extremely high prevalence” of Covid-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures “responding to a variant of concern”.****N.B- THE FOLLWING CONTROL MEASURES DO NOT NEED TO BE PUT INTO PLACE UNLESS RECOMMENDED BY THE DIRECTOR OF PUBLIC HEALTH, PHE HEALTH PROTECTION TEAMS OR THE LOCAL AUTHORITY.** |
| **Ref** | **Control Measure** | **Yes** | **No** | **N/A** | **Actions Taken****Details / Further Information** |
| **01** | If there is significant concern that existing or recently introduced measures in an area have failed to mitigate community transmission, or that a more robust response is required in an outbreak, or where there are cases identified as a Variant of Concern (VoC), it may be necessary to limit the number of children and young people in education or childcare settings through attendance restrictions.ATTENDANCE RESTRICTIONS SHOULD ONLY BE CONSIDERED AS A LAST RESORT FOLLOWING THE DFEs ‘CONTINGENCY FRAMEWORK’ AND, IN COLLABORATION WITH PUBLIC HEALTH AND THE LOCAL AUTHORITY.  |[x] [ ] [ ]  * Ensure remote learning platform remains.
* Provision in place for key worker children attendance (as per national lockdowns).
* All such decisions will ONLY be made with and alongside Trafford Public Health who remain as a direct point of contact and advice.
* Additional information may come via Trafford Education, NHS Track and Trace and DfE.
 |
| **02** | When a variant of COVID-19 is classed as a variant of concern (VoC), DHSC will increase targeted testing in that area to help suppress and control any possible new cases and better understand the new variants.  |[x] [ ] [ ]  * Increased use of home testing for staff.
* School will work with Trafford Public Health to ensure all they request from us is put in place and swiftly and as effectively as possible.
 |
| **03** | Temporary re-introduction of year/class bubbles, for a temporary period to reduce mixing between groups. |[x] [ ] [ ]  * Year/ class group bubbles implemented
* Staggered entrance/ exit times (if possible)
* Use of different entrances (if possible)
* Staggered/ limited use of communal areas- hall/ dining room etc.
* All such decisions will ONLY be made with and alongside Trafford Public Health who remain as a direct point of contact and advice.
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| **04** | Temporary re-introduction of face coverings.In all cases any educational drawbacks in the recommended use of face coverings should be balanced with the benefits in managing transmission and should allow for reasonable exemptions for their use.  |[x] [ ] [ ]  * Face coverings worn by staff and visitors, in communal areas unless they are exempt.
* Face coverings worn by pupils in communal areas/ all areas
* All such decisions will ONLY be made with and alongside Trafford Public Health who remain as a direct point of contact and advice.
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| **05** | Temporary re-introduction of shielding in the event of a major outbreak or variant of concern that poses a significant risk to individuals on the shielded patient list.SHIELDING CAN ONLY BE RE-INTRODUCED BY NATIONAL GOVERNMENT. |[x] [ ] [ ]  * Individual risk assessments regularly reviewed and specifically in line with any updated government guidance regarding VoCs.
* Remote learning platform in place for children who are advised to shield.
* All such decisions will ONLY be made with and alongside Trafford Public Health who remain as a direct point of contact and advice.
 |
| **06** | Temporary limit to certain school activities; - residential educational visits - open days  - transition and taster days- parental attendance in settings - performances in settings-sports days |[x] [ ] [ ]  * Risk assessments in place.
* All such decisions will ONLY be made with and alongside Trafford Public Health who remain as a direct point of contact and advice.
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| **Any Additional Information and Control Measures (Detail Below)** |
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| **Approved by (Head Teacher/ Chair of Governors)** | Clive SearleIan Robbins | **Date of Approval** | 02/09/2021 |
| **Date Provided to Unions** | 02/09/2021 – to school Union Reps | **Date of Review** | 02/12/2021 or earlier if deemed necessary by TPH/LA |
| **Date shared with all staff** | 02/09/2021 |
| **Date shared with Parents/Carers** | 10/09/2021 | **Date shared with LA** | 10/09/2021 |